



# Application for Replacement Law Diploma due to school name change

This form is for use by law school graduates seeking an updated diploma following the school's name change from T.C. Williams School of Law to University of Richmond School of Law. Graduates ordering a replacement diploma will not be charged the usual replacement fee of \$75. If you are requesting a replacement diploma for reasons other than the school's name change, please complete the Diploma Replacement Application instead of this form.

**Notes:**

- Because this is an official document, only the original recipient of the diploma may request a replacement copy.
- Verification of your signature by a Notary Public is required.
- Replacement diplomas display the signatures of the current University of Richmond President and Dean of your school but show the original date of the award.
- This form cannot be submitted electronically. Please type in the required information, print, sign, and mail to the address below.
- Please type or print neatly.

Name on original diploma: First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Degree(s) awarded: \_\_\_\_\_ Date awarded: \_\_\_\_\_

\_\_\_\_\_ Date awarded: \_\_\_\_\_

Address to which diploma is to be mailed: \_\_\_\_\_

\_\_\_\_\_

Signature of Diploma Recipient \_\_\_\_\_

Signed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in \_\_\_\_\_.

Signature of Notary \_\_\_\_\_

**Please print and mail to:**

Office of the University Registrar  
142 UR Drive  
University of Richmond, VA 23173