

FALL 2016 FINAL EXAMINATION SCHEDULE
A&S UNDERGRADUATE, UNDERGRADUATE BUSINESS,
LEADERSHIP STUDIES
Exam day/date and time based on class meeting time and days

Final exams must be offered as scheduled on the University's published Final Examination Schedule. While instructors can offer additional times for students to take an exam (if a suitable space is available), these must be optional, and the exam must be also offered at the originally scheduled time. The same policy applies to those activities that may replace final exams in some courses, including presentations, tests, oral examinations, etc.

<u>DATE</u>	<u>9-12 N</u>	<u>2-5PM</u>	<u>7-10PM</u>		<u>DATE</u>	<u>9-12N</u>	<u>2-5PM</u>	<u>7-10PM</u>
S Dec 3	Study Period				R Dec 8	12pm MWF/M/MW/WF/ MF; 10:30am W	10:30am TR/T; 9am R	After 4:30 R
U Dec 4	Study Period				F Dec 9	8am MWF/MW/WF/M F/M; 7:30am M	3pm MWF/M/MW/WF/ MF; 1:30pm W/F	After 4:30 W
M Dec 5	10:30am MWF/M/MW/ WF/MF; 9am W/F	9am TR/T; 7:30am R	After 4:30pm M		S Dec 10	Study Period		
T Dec 6	9am MWF/M/MW/WF/ MF; 7:30am W/F	1:30pm MWF/M/M W/WF/ MF; 12pm W/F; 10:30am F	After 4:30pm T		U Dec 11	Study Period		
W Dec 7	Study Period				M Dec 12	7:30am TR/T	4:30pm TR/T; 3pm R	12pm TR/T; 10:30am R
					T Dec 13	1:30pm TR/T; 12pm R	4:30pm MWF/M/MW/ WF/MF; 3p W/F	3pm TR/T; 1:30pm R

- All School of Continuing Studies courses follow the SCS exam schedule and must be taken as scheduled.
- Students who have more than two examinations scheduled on the same day, first check with your instructors. If, after consulting your instructors you still have a problem, see your dean.
- No classes and no examinations are to be held during Study Periods.
- The examination for one section of a multi-section course may be taken in another section if the instructor is the same for both sections and gives permission.
- Except for the Special Note below, students are to take final examinations as scheduled. No rescheduling, excuse for absence and/or provision for making-up final examinations will occur without the approval (in writing) of the dean of the student's school (A&S students-see Coordinate dean). Such approval shall be made only for illness certified by a physician, participation in authorized University activities, and/or personal emergencies such as death in the family.
 - **Special Note for Religious observance:** As noted in the University's holiday policy, students who wish to observe a holiday or Sabbath which will make it impossible for them to take final examinations as scheduled, must inform their instructor within the first two weeks of the semester, so alternative arrangements convenient to both the student and instructor can be made.
 - **Special Note for A&S Only:** Student self-scheduling of final examinations is allowed at the option of the respective instructors.