

FALL 2019 FINAL EXAMINATION SCHEDULE
A&S UNDERGRADUATE, A&S GRADUATE, UNDERGRADUATE BUSINESS, LEADERSHIP STUDIES

Exam day/date and time based on class meeting time and days

Final exams must be offered as scheduled on the University's published Final Examination Schedule. While instructors can offer additional times for students to take an exam (if a suitable space is available), these must be optional, and the exam must also be offered at the originally scheduled time. The same policy applies to those activities that may replace final exams in some courses, including presentations tests oral examinations, etc.

<u>Date</u>	<u>9AM-12PM</u>	<u>2-5PM</u>	<u>7-10PM</u>
S/U Dec 7/8	Study Period	Study Period	Study Period
M Dec 9	10:30AM – MWF, or MW, or WF, or MF, or M only. 9AM – W only, or F only.	12PM – TR, or T only 10:30AM – R only	After 4:30PM – Monday only
T Dec 10	1:30PM – MWF, or MW, or WF, or MF, or M only 12PM – W only, or F only 10:30AM-F only	10:30AM – TR, or T only 9AM – R only	After 4:30PM – Tuesday only
W Dec 11	Study Period	Study Period	Study Period
R Dec 12	12PM – MWF, or MW, or WF, or MF, or M only. 10:30AM – W only	1:30PM – TR, or T only 12PM – R only	After 4:30PM – Thursday only
F Dec 13	9AM – MWF, or MW, or WF, or MF, or M only. 7:30AM – W only, or F only.	3PM – MWF, or MW, or WF, or MF, or M only. 1:30PM – W only, or F only.	After 4:30PM – Wednesday only
S/U Dec 14/15	Study Period	Study Period	Study Period
M Dec 16	9AM – TR, or T only 7:30AM-R only	3PM – TR, or T only. 1:30PM – R only	4:30PM – MWF, or MW, or WF, or MF, or M only, or W only 3PM – W only, or F only
T Dec 17	4:30PM – TR, or T only, or R only 3PM – R only	8AM – MWF, or MW, or WF, or MW, or M only. 7:30AM – M only.	7:30AM – TR, or T only.

- All School of Professional Continuing Studies courses follow the SPCS exam schedule and must be taken as scheduled.
- Students who have more than two examinations scheduled on the same day, first check with your instructors. If, after consulting your instructors you still have a problem, see your dean.
- No classes and no examinations are to be held during Study Periods.
- The examination for one section of a multi-section course may be taken in another section if the instructor is the same for both sections and gives permission.
- Except for the Special Note below, students are to take final examinations as scheduled. No rescheduling, excuse for absence and/or provision for making-up final examinations will occur without the approval (in writing) of the dean of the student's school (A&S students-see college dean). Such approval shall be made only for illness certified by a physician, participation in authorized University activities, and/or personal emergencies such as death in the family.
 - **Special Note for Religious observance:** As noted in the University's holiday policy, students who wish to observe a holiday or Sabbath which will make it impossible for them to take final examinations as scheduled, must inform their instructor within the first two weeks of the semester, so alternative arrangements convenient to both the student and instructor can be made.
 - **Special Note for A&S Only:** Student self-scheduling of final examinations is allowed at the option of the respective instructors.

